|  |  |  |
| --- | --- | --- |
| *Do not stick/write*  *anything here!*  *(eGOP barcode space)* |  | Ministry of the Sea, Transport and Infrastructure  **Harbourmasters' Office / branch office:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  | | |

**APPLICATION FOR THE FIRST ENTRY OF A FLOATING OR**

**STATIONARY OFFSHORE UNIT IN THE REGISTER OF SHIPS**

(*Please mark* ☑ *or enter the appropriate information*)

**1. INFORMATION ON THE FLOATING OR STATIONARY OFFSHORE UNIT**

Type of seagoing vessel or craft: □ floating unit | □ stationary offshore unit

□ The unit is located in the area of the above-stated harbourmasters' office.

Desired name of unit:

|  |  |
| --- | --- |
| □ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| □ | The determination and entry of the name is not required. |

**2. INFORMATION ON THE APPLICANT**

Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Personal identification number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| *For foreign citizens:* | Information on place of residence / registered seat:  Street and number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Town: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, Postcode: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Country: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

Phone number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Is the application submitted by an authorised representative (*e.g. authorisee*)? □ Yes | □ No

Is the application jointly submitted by several persons (*e.g. all co-owners*)? □ Yes | □ No

*If the application is submitted by an authorised representative or jointly by several persons, please submit their information by attaching the appropriate signed document (e.g. authorisation) or an attachment prepared in free form, or adapt this template in electronic form.* *Be sure to read "Notes › Authorisation".*

**3. INFORMATION ON THE OWNER**

Is the applicant also the person for whose benefit the ownership rights are claimed?

|  |  |
| --- | --- |
| □ | Yes. The applicant shall be: □ the sole owner (no co-owners) | □the co-owner of \_\_\_\_ / \_\_\_\_ part. |
| □ | No |

*If ownership is claimed for multiple co-owners and / or for a person other than the applicant;*

|  |  |
| --- | --- |
| □ | In Attachment \_\_\_\_ of this application, information on the person/persons for whose benefit the ownership rights are claimed are submitted (*Prepare the attachment in free form and sign it or adapt this template in electronic form*) |

**4. INFORMATION ON THE USER** - information on the person for whom the entry is requested in their capacity of user of the unit

Is the owner also going to be the user of the unit?

|  |  |
| --- | --- |
| □ | Yes |
| □ | If no, in Attachment \_\_\_\_ of this application, information on the user is submitted (*Prepare the attachment in free form and sign it or adapt this template in electronic form*) |

**5. DELIVERY BY E-MAIL** - *if necessary, or if appropriate, fill out the information below*

E-mail for delivery:

|  |  |
| --- | --- |
| to the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the authorisee of the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the owner: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the authorisee of the owner: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

(*Additional examples: e-mail address for delivery to the user / shipping company / co-owner / mortgage creditor, or to another person whose data may be entered in the register.*)

*For natural persons:*

Do you expressly agree that the delivery of all communications in all procedures under the jurisdiction of the Ministry responsible for maritime affairs related to the seagoing vessel of craft in question may also be made via the above electronic delivery address with the effect of personal delivery? (*It is recommended that you mark "Yes"*)

Statement of the applicant: □ Yes | □ No | □ Yes, but only for this procedure

Statement of the authorisee of the applicant: □ Yes | □ No | □ Yes, but only for this procedure

Statement of the owner: □ Yes | □ No

Statement of the authorisee of the owner: □ Yes | □ No

Statement of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: □ Yes | □ No

**6. ATTACHMENTS** (*please mark and attach the applicable*)

|  |  |
| --- | --- |
| □ | Document proving ownership rights (*e.g. a written purchase and sales agreement with the explicit statement of the previous owner that permits the entry in favour of the buyer and a certified signature of the seller as the previous owner*) |
| Document proving the fulfilment of conditions for entry in the register of ships in accordance with Article 187 of the MC: | |
|  | |  |  |  | | --- | --- | --- | | □ | a copy of both sides of the identity card showing that the future owner is a citizen of the Republic of Croatia or | a copy of both sides of an identity card showing that the future owner is a citizen of the Republic of Croatia with a permanent residence in the Republic of Croatia or | | □ | it is suggested that the addressee inspects the court registry in order to prove that the owner is a legal person established in the Republic of Croatia or | it is suggested that the addressee inspects the court registry in order to prove that the owner is a legal person established in the Republic of Croatia or | | □ | other document/proof/fact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | That the seagoing vessel or craft under construction is going to be owned by a foreign legal person, but that it is constructed in a Croatian shipyard and, therefore, the associated documentation is attached for insight. | |
| □ | Certificate of construction issued by the shipbuilder or shipyard. |
| □ | Certificate from the classification organization on the completion of the construction containing all the information to be entered in sheet A. |
| □ | Maritime domain concession agreement with □ a copy of the location permit or □ a copy of an excerpt from the detailed layout plan (textual part of the provisions for implementation and graphical representation) if the applicant is a concessionaire on the maritime domain. *(The documents must clearly show that the applicant manages the area where the floating unit / stationary offshore unit is being erected and that the setting of the floating unit / stationary offshore unit has been planned with a location permit and a detailed layout plan.)* |
| □ | A copy of the decision to establish a port authority if the applicant is a port authority and the unit is set up in the port that it manages. |
| □ | *If the gross tonnage of the floating unit is 300 tons or more*; certificate of insurance or other financial guarantee for the purpose of issuing a wreck certificate |
| □ | *If the user is being entered*; lease agreement or chartering agreement. |
| □ | *For foreign legal persons*; an excerpt from the register of companies for a foreign legal person, or a trade register for a foreign natural person / sole proprietorship or a copy of the identification document of a foreign natural person |
| □ | *When required by special regulations*; technical inspection and calibration fees. |
| □ | Authorisation (*attach if applicable;* *Be sure to read "Notes › Authorisation")* |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**7. ADDITIONAL ENTRIES AND NOTIFICATIONS**

Should any additional facts, data or rights (e.g. mortgage) be required to be entered or should the title body be informed of the additional facts relevant to this procedure?

|  |  |
| --- | --- |
| □ | No |
| □ | Yes - the information is in Attachment \_\_\_\_ of this application (*Prepare the attachment in free form and sign it or adapt this template in electronic form*) |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| (place and date of submission) |  | (signature/stamp of the applicant) |

**NOTES**

All documents must be submitted **in the original or as a certified transcript or a certified copy**.

Documents drawn up in a foreign language must be accompanied by **a certified translation in the Croatian language and Latin script with the exception of the following documents which may be drawn up in English** (Article 282 of the Maritime Code):

* certified documents with the statement of the transferor on the transfer of ownership, which contains the essential elements of the legal transaction (Article 213 3. of the Maritime Code) and
* certificate from the authority keeping the foreign register of ships that the ship has been deleted from that register.

**Authorisation.** When a person upon whose application the procedure is initiated is abroad, and has no person authorised for representation in the Republic of Croatia, the person is obliged to appoint an authorised person residing in the Republic of Croatia for receiving communications. If the person fails to do so, the application shall be dismissed by a decision. When registering a boat or yacht owned by a foreign natural or legal person, with the application for registration, the owner is obliged to enclose the authorisation authorizing a Croatian legal or natural person residing or established in the Republic of Croatia to represent him in his absence from the Republic of Croatia before the competent Croatian authorities.

**A foreign public document** may, in principle, be used in proceedings before any authority of the Republic of Croatia if it has been authorised in a process of full legalization or if it contains an Apostille certificate or if an international agreement/treaty permits its use without the aforementioned formalities. Official authentications of statements of private persons, as well as the official or notarial certification of signatures, shall also be considered as foreign public documents if the certification was made by a foreign authority or a foreign authorized person.